

PLANNING BOARD MEETING
Tuesday December 11, 2012
Stow Town Building

1.	7:00 PM	Call to Order
2.		Review Correspondence and Minutes
3.	7:05	Public Input
4.	7:10	Planning Board Members' Updates (News and Views, Committee Reports and Work Plan Update)
5.	7:15	Coordinator's Report

Appointments

6.	7:20	Bruce Wheeler and George Gallagher <ul style="list-style-type: none">• Derby Woods - request for Bond reduction
7.	7:30	Public Meeting Hemenway Farm Preliminary Subdivision

Discussion/Action Items

8.		Delaney Street Solar – Decommissioning Escrow Agreement
9.		Lower Village – Next Steps
10.		Executive Session
11.	10 PM	Adjournment

CORRESPONDENCE

10/25/12 TO: Jon Witten – Regarding Terradyne Sidewalk Easement
12/6/12 TO: Jon Witten – Regarding Lease Agreement
12/6/12 TO: Jennifer Burney – Regarding Bolton Escrow Information
12/6/12 FROM: Brian Kopperl – Lease confidentiality
12/7/12 TO: Mark White – Affordable Housing Inclusion for Hemenway Farm
12/7/12 TO: Alice Cushing – Memo regarding comments on conceptual plans

TOWN BOARDS AND COMMITTEES

11/8/12 MA DEP - Order of Resources Area Delineation for Hemenway Farm
11/27/12 MA DEP - Certificate of Compliance for 53 Conant Drive
12/6/12 Building Department – November Building Permits Issued
11/26/12 Treasurer – Tax Status of Willis/Banks Property
11/26/12 Conservation Commission – Comments on Hemenway Farm
11/29/12 Board of Health – Comments on Hemenway Farm
12/4/12 Fire Department – Comments on Hemenway Farm
12/4/12 Town Clerk – Street Number Additions
12/4/12 Town Clerk – Expiration of Linear Retail Appeal Period for Sign

AREA TOWN BOARDS AND COMMITTEES:

12/3/12 Town of Acton - Public hearing regarding special use application for restaurant

PUBLICATIONS

LOOKING AHEAD

01/08/13 Planning Board Meeting

01/15/13 Planning Board WORKING Meeting

01/22/13 Planning Board Meeting

<i>Task</i>	<i>Priority</i>	<i><u>Long</u> <u>Median</u> <u>ShortTerm</u></i>	<i><u>Timeline</u> <u>to begin</u></i>	<i><u>PB</u> <u>Member(s)</u></i>
Zoning Compliance <ul style="list-style-type: none"> Establish Standard Process 	H	S	Complete Process Established	
Lower Village Traffic and Pedestrian Safety Master Plan	H	S	Ongoing	All
Sign Bylaw - Review and update Bylaw <ul style="list-style-type: none"> Review draft document for Lower Village Sub-Committee Design Standards Review area town bylaws 	H	S		Ernie/Brian
CLURPA – Comprehensive Land Use Reform and Partnership Act	H	S	08/10/10	All
Golf Course and Orchard Zoning <ul style="list-style-type: none"> Overlay District? Review EO418 buildout Review Area Town Bylaws 	H	S		Kathleen Lori
Lower Village Zoning <ul style="list-style-type: none"> Set goals Methods to achieve goals Zoning Bylaw Amendments Design Standards 	M	L	Ongoing 02/01/11 meeting with property owners	Steve
Lower Village Common (Create a “sense of place”) <ul style="list-style-type: none"> Report from Lower Village Committee 	M	S		Lower Village Sub- Committee
Planned Conservation Development Bylaw (PCD) <ul style="list-style-type: none"> Allow by Right Designate Open Space First 	M	S		
Review Section 3.9 (Non-Conforming Uses)	M	M		
Adult Entertainment Zone	L	L		
Floodplain Wetlands Overlay District <ul style="list-style-type: none"> Review Floodplain Studies 	L	L	Ongoing	

Special Permit Review

Kathleen	Arbor Glen
	Meeting House at Stow and Faxon Farm
Ernie Dodd	Bose Corp.
	C.W. Fuels
Steve Quinn	Center School Add/Reno
	Stow Community Recreation Park
	Hillcrest Ave. Wireless Service Facility
Lori Clark	Wheeler Road Wireless Service Facility
	Post Office and Gymnastics Club
	First Parish Church Wireless Service
Lenny Golder	Lower Village Place (Stow House of Pizza)

Posted: 12.7.2012

	Gleasondale Mill Wireless Service/New Cingular Wireless/Omni-Point
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